



Amendment Proposal #4 for:
Glendale Community College
Professional Development Center
Agreement Number: ET13-0240

Panel Meeting of: June 27, 2014

ETP Regional Office: North Hollywood

Analyst: M. Paccarelli

CURRENT PROJECT PROFILE

Contract Type:	Retrainee	Industry Sector(s):	Manufacturing
	Priority/Retrainee		Aerospace and Defense
	SET Frontline – Retrainee		Services
	HUA		
	SB <100		

Counties Served:	Los Angeles; Orange; San Diego; Ventura; Riverside; San Bernardino	Repeat Contractor:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Union(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Priority Industry:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Current Contract Term: June 13, 2013 to June 12, 2015

Current Funding	In-Kind Contribution
\$849,815	\$728,000

AMENDMENT FUNDING

Requested Funding	Support Costs	Amendment Funding	In-Kind Contribution
+\$280,800	+\$19,500	+300,300	+\$184,000

Total Funding
\$1,150,115

AMENDMENT TRAINING PLAN TABLE

Job No.	Job Description (By Contract Type)	Type of Training	Estimated No. of Trainees	Range of Hours		Average Cost per Trainee	Post-Retention Wage
				Class / Lab	CBT		
2	Priority/Retrainee	Computer Skills, Advanced Tech., Continuous Imp., Mfg. Skills	300	24-200	0	\$1,540	\$14.39
				Weighted Avg: 80			
6	Priority/Retrainee HUA	Computer Skills, Advanced Tech., Continuous Imp., Mfg. Skills	90	24-200	0	\$1,540	\$10.79
				Weighted Avg: 80			

Minimum Wage by County: Job Number 2: \$15.70 for Los Angeles County; \$15.68 for Orange County; \$15.06 for San Diego County; and \$14.39 for Ventura, Riverside and San Bernardino Counties. Job Number 6: \$11.78 for Los Angeles County; \$11.76 for Orange County; \$11.30 for San Diego County; and \$10.79 for Ventura, Riverside and San Bernardino Counties.

Health Benefits: ☒ Yes ☐ No This is employer share of cost for healthcare premiums – medical, dental, vision.

Used to meet the Post-Retention Wage?: ☐ Yes ☐ No ☒ Maybe

Participating employers may use health benefits to meet the Post-Retention Wage.

INTRODUCTION

Founded in 1927, Glendale Community College Professional Development Center (GCC) provides customized, job-specific training for businesses and workers. GCC is funded by ETP as a training agency and participating employers are primarily small businesses and priority industries in manufacturing, aerospace and defense. GCC determines the participating employers' specific demands for training based on a pre-training structured assessment and screening process. Its core curriculum has been developed over the last 30 years and continually been revised according to the demands and feedback of participating companies.

AMENDMENT DETAILS

GCC is requesting to increase the weighted average hours of training from 40 to 80, and increase the cost per trainee from \$770 to \$1,540. This would only apply to two of the seven Job Number in this Agreement: Job Numbers 2 and 6. This will allow current trainees to receive more training in this Agreement under the Job Numbers they are currently enrolled in retroactive to the start of term.

The Priority Industry employers in Job Numbers 2 and 6 have informed GCC that they need more training to keep pace with changes in technology. Many are changing their processes and investing in automated systems and software to increase productivity, efficiency and accuracy. They are requesting additional hours for current trainees to obtain certifications in Project Management, Lean Operations Green Belt, Computer Numerical Control Machining and SolidWorks.

The remaining Job Numbers in this Agreement will be unchanged by this Amendment. GCC has demonstrated performance and employer demand to support the requested increased funding.

This Amendment will increase the amount of funding from \$849,815 to \$1,150,115. Currently, there are 37,726 hours recorded in the ETP Online Tracking System which equates to 98% of the allotted ETP funds. With 12 months remaining in the contract term, GCC is confident that they can earn the increased amount. There will be no change to the average number of trainees, curriculum or trainee wages.

RECOMMENDATION

Staff recommends approval of this Amendment.

SUMMARIZE PRIOR MODIFICATIONS

- Revision 1: Revised contract term to coincide with the actual training start date and increased range of hours from 8-60 to 24-200 for small business employers.
- Revision 2: Added new Job Numbers and redistributed funds/trainees between job numbers to meet employer demands.
- Revision 3: Added "owner" to the list of occupations for small business Job Numbers 4, 5 & 7.

CURRENT CONTRACT PERFORMANCE

The following table summarizes performance by GCC under the current ETP Agreement:

Agreement No.	Approved Amount	Term	No. Trainees (Average)	No. Completed Training	No. Retained
ET13-0240	\$849,815	06/13/13 – 06/12/15	819	312	164

Based on ETP Systems, GCC has provided 37,726 hours for a potential earning of \$831,932 (98% of the Agreement amount).